

OASIS

EasyFax

Proposal

## 1 Introduction

EASYFAX is a state-of-the-art fax service offered by OASIS to the Corporate and SMME market. EASYFAX offers a seamless operation with no software or hardware requirements that includes least cost routing (LCR) fax facilities to National destinations like Johannesburg, Durban, Cape Town, Pretoria and Port Elizabeth and most International destinations. Pangea Communications Corporation who currently has the largest fax network in the world with the biggest footprint covering all continents supports this.

## 2 EASYFAX

This facility can accommodate huge volumes of incoming faxes routed to specific email addresses as well as separate individual outgoing email to fax facilities.

EASYFAX Solutions offers the following facilities:

- Send Faxes from Email.
- Receive Faxes in your “In Box” as a TIFF attachment.
- Itemised billing.
- National and International Least Cost Routing (LCR) facility.
- Unique 08667 number range Fax number
- Number is not “area code” bound, which makes it applicable countrywide.
- Number will remain unchanged even if your company moves premises.
- Allows you to send a document or documents to multiple fax numbers.

## 3 User Benefits and Cost Savings

- Immediate connection and activation as no software or hardware is required resulting in no lead-time for the installation of equipment.
- Outbound fax operates with existing email systems including Microsoft Exchange or Outlook.
- No expensive fax server system with the associated maintenance and support staff.
- Better print quality as compared to a fax machine.
- Free up your Telkom fax lines or use them as telephone lines.
- Utilises current investment in email, Internet infrastructure, systems and software.
- Confirmation of fax delivery / non-delivery to sender’s email “In-Box.”
- Received faxes can be re-directed to any email address worldwide.
- **Eliminates the media cost of incoming faxes – up to 30% saving on stationery**
- **Save 20% on sent faxes**
- **Save 20% - 25% on International faxing**

### 3.1 Benefits

- Speed of the Internet
- Availability as the line is never engaged
- Confidentiality. Faxes do not lie around for all to see, faxes do not get lost in the delivery cycles.
- Fax is never jammed or out of paper
- If the email is down, the faxes will queue
- Multiple page documents are quicker
- Attachments will be printed
- You can receive your faxes wherever you are in the world

### **3.2 Cost Savings**

- Save on toner/ink, fax rentals and Telkom lines
- Save 25% on outgoing emails
- Incoming faxes @ no cost. i.e. no toner/inks needed
- Save on paper by saving directly to disc
- Staff walking around delivering faxes, waiting to send faxes, save time on mass faxing

## **4 Pricing**

- Each 08667 number – R28.50 (incl. VAT) per month
- To send faxes an amount needs to be paid in advance. If this 'pre-paid' amount is exceeded, you will be prompted to 'top up'. EasyFax will invoice sent faxes on a monthly basis.
- Incoming Faxes – Free
- Outgoing Faxes – Cheaper than Telkom Rates - See Attached Rate Sheet

## **5 Terms & Conditions**

- Prices include VAT and are valid for 30 days from date of quotation.
- This proposal is subject to a minimum 12-month contract.
- Delivery of the EasyFax service is subject to signature of the EasyFax Contract terms and conditions.
- Configuration 1 week (5 working days) from receipt of order.
- The normal IS Customer Support escalation and turnaround times apply.
- Termination of contract will be one (1) calendar month notice.

## **6 How to Order**

- Complete Application Form and Debit Order Instruction, fax to 0866 770 230
- Supply email address to which faxes must be routed.
- "Pre-paid" amount

**DEBIT ORDER INSTRUCTION**

From: (Name of Debtor) \_\_\_\_\_  
(Address) \_\_\_\_\_  
\_\_\_\_\_

To: FAX2EMAIL (PTY) LTD  
142 Western Service Road, Momentum Office Park  
Cypress Place South, Woodmead, 2128

Dear Sirs

AGREEMENT DATED \_\_\_\_\_

The details of my/our bank account are as follows:

Bank : \_\_\_\_\_

Branch Name & Town : \_\_\_\_\_

Branch Number : \_\_\_\_\_

Account Number : \_\_\_\_\_

Type of account : CURRENT (CHEQUE) / SAVINGS / TRANSMISSION (Delete where not applicable)

We hereby instruct and authorise you to draw against my/our account with the above mentioned bank (or any other bank or branch to which I/we may transfer my/our account) the amount of R \_\_\_\_\_ ( \_\_\_\_\_ ) (VAT Inclusive) the amount necessary for payment of the monthly instalment due in respect of the above mentioned agreement on the 1<sup>st</sup> day of each and every month commencing on 1<sup>st</sup> \_\_\_\_\_ 2004 and continuing until termination of our agreement or until cancelled by me/us in writing. All such withdrawals from my/our bank account by you shall be treated as though they had been signed by me/us personally.

I/we understand that the withdrawals hereby authorised will be processed through a computerised system provided by the South African Banks and I also understand that details of each withdrawal will be printed on my bank statement or an accompanying voucher. I/we agree to pay any bank charges relating to this debit order instruction.

This authority may be cancelled by me/us by giving you thirty (30) days notice in writing, sent by prepaid registered post, but I/we understand that I/we shall not be entitled to any refund of amounts which you have withdrawn while this authority was in force, if such amounts were legally owing to you.

Receipt of this instruction by you shall be regarded as receipt thereof by my/our bank (whichever it is or will be).

**ASSIGNMENT:**

I/we acknowledge that the party hereby authorised to effect the drawing(s) against my account may not cede or assign any of its rights to any third party without my prior written consent and that I/we may not delegate any of my/our obligations in terms of this contract/authority to any third party without prior written consent of the authorised party.

Signed at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ 2004

\_\_\_\_\_  
Duly Authorised Signature

\_\_\_\_\_  
Witness